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OC-0431-84
10 May 1984

MEMORANDUM FOR: Deputy Director for Administration

FROM: William F. Donnelly
Director of Communications

SUBJECT: Weekly Report

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2. In 1983 there were 111 instances when the Office of Communications provided VIP communications support which averages out to approximately nine per month. As a comparison, there have been 46 requirements for such support the first three months of 1984, which equates to 15 per month; a significant increase if the trend continues.

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3. An electronic data circuit was activated in the [] on 9 May to facilitate the receipt of advance precedence incoming traffic and provide a transmission capability for all outgoing traffic from that location.

4. Commencing on 4 June, the Office of Communications will initiate a series of eight separate one-hour lectures on OC Operations and Technical Management. The objective of this Mini-Masters series is to better equip today's mid-level officers with basic information required to function as operations and technical managers in both the domestic and foreign arenas.

5. In response to requests, communications support was provided to:

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